

London Borough of Barnet - Property licensing fees

Licence type	Fee (£)	Fee split (£)	
Selective licensing (majority online applications so fee only)	750	Fee 1	376
		Fee 2	374
New HMO Licence up to 5 units (paper)- 5 years	1404	Fee 1	648
		Fee 2	756
Assisted New HMO Licence up to 5 units (paper) - 5 years	1496	Fee 1	757
		Fee 2	739
New HMO Licence up to 5 units (online)- 5 years	1263	Fee 1	583
		Fee 2	680
Assisted New HMO Licence up to 5 units (online) - 5 years	1347	Fee 1	684
		Fee 2	664
New HMO Licence up to 5 units (paper)- 1 year	945	Fee 1	633
		Fee 2	212
Assisted New HMO Licence up to 5 units (paper) - 1 year	982	Fee 1	770
		Fee 2	212
New HMO Licence up to 5 units (online)- 1 year	782	Fee 1	570
		Fee 2	212
Assisted New HMO Licence up to 5 units (online) - 1 year	902	Fee 1	690
		Fee 2	212
Discount for accredited landlords (HMO and selective)	10% off fee 1		
Discount for landlords using an accredited managing agent (subject to the council being satisfied with the full details of the accreditation scheme and that it meets at least the same standard as the London Landlord Accreditation Scheme. (HMO and selective)	10% off fee 1		
Discount for registered charities (HMO and selective)	10% off fee 1		
Renewal HMO Licence up to 5 units (paper)- 5 years (including where a licence	1,236	Fee 1	480
		Fee 2	756

issued under the previous scheme has expired)			
Assisted Renewal HMO Licence up to 5 units (paper) - 5 years (including where a licence issued under the previous scheme has expired)	1,282	Fee 1 Fee 2	527 756
Renewal HMO Licence up to 5 units (online)- 5 years (including where a licence issued under the previous scheme has expired)	1,112	Fee 1 Fee 2	433 680
Assisted Renewal HMO Licence up to 5 units (online) - 5 years (including where a licence issued under the previous scheme has expired)	1,155	Fee 1 Fee 2	473 682
Renewal HMO Licence up to 5 units (paper)- 1 year (including where a licence issued under the previous scheme has expired)	812	Fee 1 Fee 2	481 331
Assisted Renewal HMO Licence up to 5 units (paper) - 1 year (including where a licence issued under the previous scheme has expired)	861	Fee 1 Fee 2	527 334
Renewal HMO Licence up to 5 units (online)- 1 year (including where a licence issued under the previous scheme has expired)	645	Fee 1 Fee 2	433 211
Assisted Renewal HMO Licence up to 5 units (online) - 1 year (including where a licence issued under the previous scheme has expired)	685	Fee 1 Fee 2	473 212
Extra unit above 5 units (assuming standard fee is up to 5 units)	27		
Fee associated with an abortive visit (selective and HMO)	79		
Change in nominated manager (HMO and selective)	0		

Change in nominated licence holder (HMO and selective)	New licence application fee	
HMO licensing pre inspection refund (to cover preliminary admin costs)	Fee 2 will not be charged. Refund will be considered depending on circumstances if no property inspection- £60 maintained of fee 1 to cover council's admin	
HMO licensing post inspection where no paperwork drafted refund (to cover preliminary admin and inspecting officer costs)	Fee 2 will not be charged. Refund will be considered depending on circumstances if no property inspection- £286 maintained of fee 1 to cover council's admin	
HMO licensing post inspection where property is not licensable (to cover preliminary admin and inspecting officer costs)	Fee 2 will not be charged. Refund will be considered depending on circumstances if no property inspection- £170 maintained of fee 1 to cover council's admin	
Refund clarification for revocations of HMO and selective	No refund where the licence is revoked	
Additional fee for selective and HMO Licences where 2 nd fee isn't paid in a timely manner	Additional fee where the 2 nd fee isn't paid within 48 hours of request £16 on top of fee 2	